

Cherokee Community School District

Regular Board Meeting
November 16, 2020
5:30 p.m.
WHS Conference Room



Board Members:

Mrs. Laura Jones- President
Mrs. Angie Anderson- Vice President
Mrs. Patty Brown
Mrs. Jodi Thomas
Mr. Charles Wulfsen

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Dr. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting - ANNUAL/ ORGANIZATIONAL MEETING
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, November 16, 2020 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: Due to the Governor's continuing Emergency Proclamations, the place of the Board's regular meetings, 600 West Bluff Street, in-person public access will be limited and social distancing guidelines will be followed. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by November 16, 2020 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address. The public may otherwise have access to this Board meeting at KCHE's Facebook page.

<ul style="list-style-type: none"> 1. Call the meeting to order - Retiring Board President 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance
<ul style="list-style-type: none"> 5. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
<ul style="list-style-type: none"> 6. Consent agenda <ul style="list-style-type: none"> A. Approve the minutes of the regular meeting [10-19-20] and special work session [10-19-20] B. Approve financial statements C. Approve monthly bills D. Approve resignations Sara Peterson - Food Service Jennifer Ohlendorf - WHS Paraprofessional, WHS Secretary, WHS Assistant Volleyball Coach, WHS Head Softball Coach Julie Hummel - WHS Freshman Volleyball Coach Chuck Wulfsen - Board Member E. Approve retirements Harry Sizeland - Transportation Route Driver F. Approve internal transfers G. Approve contract extensions John Lynch - Volunteer WHS Wrestling Coach Darcie Olson - TLC Position - WHS BLT Kasey Stowater - CMS Girls Basketball Austin Todd - WHS Assistant Football Coach
<ul style="list-style-type: none"> 7. Discussion of/ action concerning Secretary-Treasurer's Report - Fiscal Year 2020 <ul style="list-style-type: none"> A. Operating Fund B. Management Fund C. Physical Plant and Equipment Fund D. Debt Service E. Capital Projects F. Activity Fund G. Nutrition Fund H. Trust and Agency Fund I. Self-Insurance Fund 8. Discussion of/ action concerning closing fiscal accounts for 2019-2020 9. Adjournment - Retiring Board President
<ul style="list-style-type: none"> 10. Call the meeting to order - Superintendent President Pro-Tem 11. Election of officers (President) - Superintendent President Pro-Tem

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

12. Election of officers (Vice President) - Superintendent President Pro-Tem
13. Administration of oath to new officers - Board Secretary
14. Discussion of/ action concerning the opening of fiscal accounts for 2020-2021 - Name bank(s) of depository and specific maximum amount for the fiscal year
15. Adopt written rules and procedures that will be followed in conducting board meetings
16. Determine time and location of regular school board meetings
17. Adopt resolutions
 - A. Resolution to pay bills when board is not in session
 - B. Resolution to disburse payroll for contracted employees
 - C. Resolution to authorize control of the signature stamp
18. Communication and Reports
 - A. Principals' Building Reports/ Instructional Coaches' Reports
 - B. Directors'/ Superintendent's Report

19. Policy

Clerical Change(s): 706.1 - Payroll Periods - Language to match support staff payroll periods every two weeks
 Affirm: 704.3 Investments; 704.4 Gifts - Grants - Bequests; 704.5 Student Activities Fund; 705.1 Purchasing - Bidding; 705.2 Purchasing on Behalf of Employees; 705.3 Payment for Goods and Services; 706.1 Payroll Periods; 706.2 Payroll Deductions; 706.3 Pay Deductions; 706.3R1 Pay Deduction Regulation

20. New Business

- A. Discussion of/ information concerning Braves Design Class - WHS Staff Presentation
- B. Discussion of/ action concerning requests for early graduation
- C. Discussion of/ action concerning requests to the School Budget Review Committee for Modified Supplemental Amount for Increasing Enrollment of Students in the amount of \$11,326; Open Enrollment Out not in Fall 2019 in the amount of \$25,456; and Limited English Proficient Students Beyond 5 Years in the amount of \$17,131
- D. Discussion of/ action concerning cooperative sharing agreements for the 2020-2022 school years: Remsen St. Mary's for wrestling
- E. Discussion of/ action concerning district appointments
 1. Equity and Affirmative Action Coordinator - Kimberly Lingenfelter
 2. Title IX Coordinator - Kimberly Lingenfelter
 3. Child Abuse Investigators: Level 1 - Brian Christiansen and Kimberly Lingenfelter
 4. Title I Coordinator - Brian Christiansen
 5. Homeless Liaison - Thomas Ryherd
 6. Homeschool Liaison - Thomas Ryherd
 7. Wellness Policy Coordinators - Rachel Doeden and Cara Jacobson
 8. Harassment Investigators - Scot Aden and Kimberly Lingenfelter
 9. Level II Harassment Investigator - Jolleen Heater
 10. Legal Counsel - John Cook and Steve Avery
 11. EL Coordinator - Scot Aden
 12. Teacher Quality Team (Administrative Representatives) - Brian Christiansen, Scot Aden, Thomas Ryherd, Kimberly Lingenfelter
 13. Teacher Quality Team (Teacher Representatives) - James De Vos, Abby James, Tim Stoneking, Myla Stoneking
- F. Discussion of/ action concerning standing board committees
 1. Curriculum and Instruction
 2. Policy
 3. Finance
 4. Buildings, Grounds, and Capital Projects
 5. Transportation and Nutrition
- G. Discussion of/ action concerning the appointment of a board member to serve as a delegate to IASB General Assembly
- H. Discussion of/ action concerning the appointment of a board member to the Cherokee County Conference Board
- I. Discussion of/ action concerning a resolution to expend funds from a blend of funding sources for the Cherokee Elementary School project
- J. Discussion of/ action concerning Board Policy 701.3 - Financial Records (second reading)
- K. Discussion of/ action concerning publication of the APR (Annual Progress Report)

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<ul style="list-style-type: none"> L. Discussion of/ information concerning Board Policy 705.4 - Expenditures for a Public Purpose (first reading) M. Discussion of/ information concerning District Goals for 2020-2021 N. Discussion of/ information concerning IASB Virtual Convention O. Discussion of/ information concerning the artificial turf project and tennis courts P. Discussion of/ information concerning steps in a school bond election
<p>21. Board Committee Reports</p> <ul style="list-style-type: none"> A. Curriculum and Instruction – B. Policy – C. Finance* – D. Building, Grounds, Capital Projects – E. Transportation, Nutrition –
<p>Closed Session - Superintendent Evaluation</p> <p>22. Discussion of/ action to enter into closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.</p>
<p>23. Items of Interest for the Next Meeting [December 21, 2020 @ 5:30 PM]</p> <ul style="list-style-type: none"> A. Discussion of/ action concerning District Goals for 2020-2021 B. Discussion of/ action concerning the At-Risk Dropout Prevention Plan C. Discussion of/ information concerning CCSD Wellness Policy and Wellness Review D. Discussion of/ information concerning Board Self-Evaluation
<p>24. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2020-2021

December 21st, 2020 @ 5:30 pm	January 18th, 2021 @ 5:30 pm	February 15th, 2021 @ 5:30 pm	March 15th, 2021 @ 5:30 pm
April 19th, 2021 @ 5:30 pm	May 17th, 2021 @ 5:30 pm	June 21st, 2021 @ 5:30 pm	July 19th, 2021 @ 5:30 pm
August 16th, 2021 @ 5:30 pm	September 20th, 2021 @ 5:30 pm	October 18th, 2021 @ 5:30 pm	November 15th, 2021 @ 5:30 pm

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**Cherokee Community School District
Regular Meeting
October 19, 2020**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, October 19, 2020. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, public access is limited and social distancing guidelines are followed. The public had access to the meeting at KCHE's Facebook page.

1. Call the meeting to order

The meeting was called to order at 5:32 P.M.

2. Approve the agenda

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll call was taken. Board members present were Angie Anderson, Patty Brown, Chuck Wulfsen, Laura Jones, Jodi Thomas

4. Action to excuse board members not in attendance

All board members were present.

5. Welcome Visitors

Visitors were welcomed. Jones referenced board policy 213, Public Participation in Board Meetings.

6. Consent Agenda

Moved by Thomas, seconded by Brown to approve the consent agenda. All Ayes

- Minutes of the meetings – Regular Meeting - 9/21/20; Special Meeting -9/28/20; Special Meeting - 9/30/20
- Financial Statements
- Monthly Bills
- Contract Extensions – Nathan Mallory – Transportation Route Driver; Darla Immele – Custodian; Tim Feller – Transportation Route Driver

7. Communication & Reports

Administrators gave district reports.

8. Policy

Moved by Anderson, seconded by Wulfsen to affirm policies 700 Purpose of Non-Instructional and Business Services; 701.1 Depository of Funds; 701.2 Transfer of Funds; 701.4 Governmental Accounting Practices and Regulations; 703.1 Budget Planning; 703.2 Spending Plan; 704.1 Local-State-Federal Miscellaneous Revenue; 704.2 Debt Management – clerical change; 704.2R1 Post-Issuance Compliance Regulation for Tax-Exempt Obligations. All Ayes

9. New Business

A. Discussion of/information concerning MAP (Measure of Academic Progress) Testing

Linda Ducommun, Middle School Instructional Coach, presented MAP (Measure of Academic Progress) Testing results for grades 5-8. MAP testing measures growth and progress in the specific goal areas of reading, math, and science. MAP tests were given fall and winter 2019/20 for grades 5-8. Staff was pleased with the retention of information over the break resulting from COVID 19. MAP tests will be given in the winter and spring for all K-12 students.

B. Discussion of/action concerning cooperative sharing agreements

Moved by Wulfsen, seconded by Thomas to approve cooperative sharing agreements for the 2021-22 school year; Storm Lake CSD for swimming; MMC-RU CSD for wrestling; MMC-RU CSD for bowling. All Ayes

C. Discussion of/action concerning School Improvement Advisory Committee Members

Moved by Thomas, seconded by Anderson to approve the School Improvement Advisory Committee (SIAC) Members. All Ayes

D. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Wulfsen, seconded by Anderson to approve a request to the School Budget Review Committee for modified allowable growth for Limited English proficient students in the amount of \$58,940.40. All Ayes

E. Discussion of/action concerning a request to the School Budget Review Committee

Moved by Anderson, seconded by Thomas to approve a request to the School Budget Review Committee for modified allowable growth for Special Education deficit in the amount of 137,314.23. All Ayes

F. Discussion of/action concerning board policy 704.2R2 Bond Disclosure

Moved by Brown, seconded by Wulfsen to approve Board Policy 704.2R2 Bond Disclosure. All Ayes

G. Discussion of/action concerning clerical changes to the Cherokee CSD Crisis Manual

Moved by Thomas, seconded by Anderson to accept clerical changes to the Cherokee CSD Crisis Manual. All Ayes

H. Discussion of/action concerning artificial turf and use of PPEL Funds

Moved by Thomas, seconded by Anderson to table action on use of PPEL Funds for the artificial turf project until after November 1st when all pledges have been received. The board will hold a special meeting in November. All Ayes

I. Discussion of/information concerning 701.3 Financial Records

The board reviewed Policy 701.3 Financial Records in the first reading.

J. Discussion of/information concerning certified enrollment numbers

Lingenfelter reviewed the certified enrollment numbers for FY 21. There was an increase of 1.14 resident students as of October 1, 2020.

K. Discussion of/information concerning Timberline, Medicaid Billing, data breach

Lundsgaard informed the board of a cybersecurity incident involving Timberline Billing Services, LLC. Timberline Billing provides Medicaid reimbursement billing services for covered IEP services for 190 school district in Iowa, including the Cherokee school district. The district was notified in September that

current and past student information may have been exposed. Timberline Billing will send letters to all potentially affected individuals in late October with details regarding the privacy incident.

11. Closed Session

Moved by Anderson, seconded by Wulfsen to enter into closed session as allowed under Iowa Code 21.5 (1)(j) of the open meetings law to discuss the purchase or sale of real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call Vote: Ayes – Anderson, Brown, Thomas, Wulfsen, Jones

The board entered into closed session at 7:10 P.M.

The board resumed in open session at 8:18 P.M.

No action was taken.

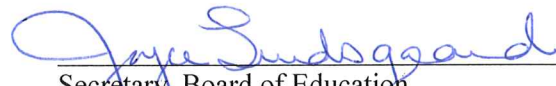
12. Adjournment

Moved by Wulfsen, seconded by Thomas to adjourn the meeting at 8:18 P.M. All Ayes

Special Meeting – November 12, 2020 – 5:30 P.M.
Regular Meeting – November 16, 2020 – 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting - Work Session with IASB
October 19, 2020**

The Cherokee Community School District Board of Education held a Special Meeting on Monday, October 19, 2020, beginning at 2:00 P.M. The work session with IASB (Iowa Association of School Boards) was held in the south meeting room of Danny's Sports Spot at 1013 S. 2nd Street, Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, public access was limited and social distancing guidelines were followed. The public had access to the meeting.

The meeting was called to order at 2:07 PM.

Board Members Present: Jodi Thomas, Patty Brown, Angie Anderson, Laura Jones, and Chuck Wulfsen

Harry Heiligenthal, IASB's Associate Executive Director of Board Development, focused the work session on:

- current and future needs of graduates
- preferred future of the district including goals and priorities
- tools to align superintendent evaluation with goals and the district's direction
- review of board policies related to responding to questions, concerns, and complaints.

The special meeting work session was adjourned at 4:32 PM.

Respectfully submitted,

Kimberly Lingenfelter
Superintendent, Cherokee CSD

Financial Report - 10/31/20

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,082,838.97	1,768,271.58	1,111,693.51	\$ 2,739,417.04
Management	549,372.37	109,287.96	10,175.00	648,485.33
Self-Insurance Fund	1,135,930.92	1,411.93	27,806.26	1,109,536.59
Subtotal General Fund	3,768,142.26	1,878,971.47	1,149,674.77	4,497,438.96
Activity	112,985.79	28,999.60	28,663.23	113,322.16
PPEL	2,415,202.15	123,064.50	64,148.26	2,474,118.39
Capital Projects (Sales Tax)	1,765,828.33	85,527.57	196,496.44	1,654,859.46
Bond Proceeds	896,525.74	12,227.38	908,753.12	-
Debt Service	42,309.98	189,223.49	231,140.63	392.84
Hot Lunch	279,349.50	62,244.16	76,067.11	265,526.55
Trust and Agency	32,704.93	509.15	-	33,214.08
Total - All Funds	\$ 9,313,048.68	\$ 2,380,767.32	\$ 2,654,943.56	\$ 9,038,872.44

Published Budget Report
 All Funds
 10/31/2020

Category	Function #s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	1,816,250.73	1,816,250.73	8,925,000.00	20%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	66,721.20			
Inst. Staff Support Svcs	(2200-2299)	166,707.00			
General Administration	(2300-2399)	108,682.07			
Building Administration	(2400-2499)	196,613.34			
Business Administration	(2500-2599)	188,723.48			
Plant Operation & Maint	(2600-2699)	448,957.99			
Student Transportation	(2700-2799)	153,745.68			
TOTAL SUPPORT SERVICES			1,330,150.76	4,172,500.00	32%
NON INSTRUCTIONAL PGMS	(3000-3999)	124,051.47	124,051.47	650,000.00	19%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	4,235,137.55			
Debt Service	(5000-5999)	231,140.63			
AEA Support Direct	(5200)	459,202.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			4,925,480.18	11,836,577.00	42%
TOTAL EXPENDITURES			8,195,933.14	25,584,077.00	32%

Elementary School Addition/HS Locker Room Renovations

10/31/2020

Revenue:	Subtotals	Total	Received to Date	
2018 GO Bond	9,400,000		9,400,000	
Premium	598,041		598,041	
Discount - UW Fee (Janney)	(83,642)		(83,642)	
2019 GO Bond	2,600,000		2,600,000	
Premium	34,421		34,421	
Discount - UW Fee (Baird)	(17,775)		(17,775)	
Net GO Bond Proceeds		12,531,045	12,531,045	
Est Investment Income:		350,000	346,283	
Rebate		24,180	-	
	12,531,045	12,905,225	12,877,328	
Cost:			Expended to Date	Remaining Balance
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)		13,825,125	11,024,805	2,800,320
Contingency/Change Orders		225,000	219,642	5,358
CTS - Special Inspections		65,000	63,320	1,680
Life Cycle Cost Analysis		6,600	6,600	-
Plan Review Fee		6,732	6,732	-
FEH Design		790,721	770,347	20,374
FEH Design (Misc./Restroom/H.S. Office)		37,000	37,317	(317)
Beck Engineering/Baseball Relocation		217,374	204,210	13,164
Certified Testing - Soil Testing		2,815	2,815	-
Furniture		200,000	36,889	163,111
Technology		100,000	-	100,000
Playground Equipment		100,000	88,235	11,765
Piper Jaffray		52,700	52,700	-
Ahlers Law		33,435	33,435	-
Moody's		26,250	26,250	-
UMB/S&P		1,900	1,900	-
Service Lines - Relocation		15,057	15,057	-
C-M-L Telephone - Fiber Optic Splices		1,056	1,056	-
Woodall Electric - Locate Wires		855	855	-
WHS Restroom Renovation		221,974	210,876	11,098
Relocate Baseball Field/Electrical		196,971	86,515	110,456
		16,126,565	12,889,555	3,237,010
	10/31/2020		(12,228)	
Net "Bond Proceeds":		(3,221,340)		
Sale - Hospital		4,000,000		
SAVE \$\$		750,000		
Remaining for Other Priorities		1,528,660		

*Funds not spent may remain in Capital Project Funds, subject to legal guidance

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
Checking Account ID 1	Fund Number 10	GENERAL FUND
WHS Ind Art Instructional Supplies		
13610	Airgas USA, LLC	207.26
Webcam with Microphone,1080P HD Webcam D		
11x17 white paper		
glue gun		
Post - It Pop up sticky notes		
Promotional Discount		
6" saw		
Discount		
Lexmark 50F1U00 Ultra High Yield Return		
quick change bit		
Office Star Deluxe Mesh Back Drafting Ch		
PNY CS900 240GB 3D NAND 2.5" SATA III In		
avedio links HDMI Splitter 1 in 2 Out, 4		
13771	Amazon Capital Services	1,945.54
WHS Science Instructional Supplies		
19024	ANDERSON, CHARITY	10.35
Mop Service		
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	90.42
shipping		
13089	Aurelia Lumber Company	48.25
Main Supplies		
Dog kennel		
fence post		
Main Supplies		
Main Supplies		
wire, fastners		
Main Supplies		
Fence, bolts		
Paint		
liquid nail		
10021	Bomgaars	517.49
Elodea		
10157	Carolina Biological Supply Co	23.75
CASE Briefcase training		
14261	CASE	300.00
Outside Labor Repair - Art Room		
10034	Champion Electric	144.00
Main - Bus Barn Coordination		
14438	Cherokee County Secondary Roads Dept.	40.99
Board minutes 9/21/20 & Special		

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Vendor Number	Vendor Name	Amount
	Invoice Detail Description	
	meeting	
	Ad for selling bus items and embroidery	
18221	Chronicle Times, The	414.17
	Sewer - 929 Roosevelt Ave	
10084	City of Cherokee	1,019.83
	Legal Service	
10305	Cornwall, Avery, Bjornstad, Scott and Davis	600.00
	NCI Foundation Refresher Course Particip	
13308	CPI	220.00
	Piano Tuning @ RES	
	WHS - Piano Tuning - Grand Piano	
11794	Dave's Piano Service	1,136.40
	Trans Fees - CDL License Fees	
10967	De Vos, James	67.50
	Main Supplies - Paint Band	
10239	Diamond Vogel Paints	334.00
	WHS - Extinguisher Inspection & bracket	
14222	Feld Fire	13.00
	Piccolo Air Shield (silver)	
14441	Flute Air Shield, LLC	140.00
	Pizza for CTE meeting on October 21	
11060	Godfather's Pizza	76.00
	Main Supplies Sand	
14443	Hallett Materials	29.00
	Girls Group Supplies	
10921	Heater, Jolleen	35.26
	CARES Act Supplies	
	Main Supplies	
	Main Supplies - filters	
	vacuum cleaners	
	foggers	
13294	Home Depot Pro Institutional, The	2,307.16
	25.003 gallons of unleaded fuel	
	28.77 gallons of unleaded fuel	
	23.66 gallons of unleaded fuel	
	24.713 gallons of unleaded fuel	
	Groceries	
	Groceries	
	Groceries	
10274	Hy-Vee Food Stores, Inc	296.02
	Shipping toner to Amazon	
	Shipping of motherboard repairs	
11242	Hy-Vee Pharmacy	34.71

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
WHS Phone Charges		
18342	Iowa Communications Network	502.08
Medicaid		
Medicaid		
Medicaid		
12846	Iowa Department of Human Services	2,828.82
freight		
11184	Iowa Prison Industries	110.70
Background checks: B. Luce, D. Drzycimsk		
11789	Iowa School Finance Information Service	294.00
1 ISCA membership - Brunsting		
ISCA Virtual Conference - Brunsting		
1 ISCA membership - Heater		
11499	ISCA	160.00
Shipping & Handling		
12200	J.W. Pepper and Son, Inc.	135.99
Doggy Walks		
14435	Karssen K9s, LLC	245.00
freight		
14036	Kelvin LP	68.90
1x10 flags		
11735	Marcus Lumber	152.90
Shipping & Handling		
11317	McGraw-Hill, LLC	371.08
Flex Plan		
13725	Mid-American Benefits, Inc.	240.00
Valve T-bone Repair		
Repair - Gemeinhardt Flute #428560		
Repair - Yamaha Alto Sax #166674A		
Clarinet top joint repair		
Chartier Synth Oboe Reed		
Repair - Yamaha Bass Clarinet #033250		
Professional Bongo Bag		
Valve Trombone #2 Repair		
Cork Grease - Tube		
Suspended Cymbal Arm		
Box - Rico Clarinet Reeds 2.5		
Tradition of Excellence - Clarinet - Boo		
Bassoon Reeds		
Tradition of Excellence - Trumpet - Book		
Sling Neck Strap XL		
Repair - Vito Clarinet		
10894	MidBell Music, Inc.	1,655.37

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User ID: ALG

Vendor Number	Vendor Name	Amount
	Invoice Detail Description	
	Instructional materials - Wynn-returned	
	Instructional materials - Wynn	
	1/8 x 1/8	
10162	Midwest Technology Products	159.00
	Outside Repair - Roosevelt heat 6 rooms	
11495	Modern Heating and Cooling, Inc.	60.00
	Shared Social Worker	
10125	Northwest AEA	12,525.75
	new lube cap on front wheel, install hea	
11226	O'Halloran International	521.34
	Service: Shipping	
14440	Osti Music	507.00
	Baldwin Piano Cover - BA-5'2" - Model M,	
14434	Piano Showcase	139.95
	Supplies - Decals/Directory	
10188	Pilot Rock Signs	182.59
	Postage Machine	
18326	Pitney Bowes	464.31
	Dice shaker ELA kit	
	Classroom Label Magnets - Fizz	
11531	Really Good Stuff, LLC	164.90
	Outside Labor - outside Art room	
13615	SCE	575.45
	Crayola Original Broad Line Marker Class	
	Crayola Original Broad Line Markers, Ass	
	Crayola Washable Sidewalk Chalk	
	crayola colored pencils, full size, 100	
	Dry erase markers purple	
	Crayola sidewalk chalk	
	Sidewalk Chalk-Crayola sidewalk chalk	
	Sidewalk Chalk	
	Crayola Classroom Marker Set	
	Index cards	
11884	School Specialty, Inc.	724.62
	Consulting Services - Gas/Heating	
14247	Stokes Energy Consulting, LLC	50.00
	Gas - Heating	
14354	Symmetry Energy Solutions, LLC	178.99
	Monthly Billing Fee Medicaid	

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
12838	Timberline Billing Service LLC	394.92
Time & Attendance - Purchased Services		
11578	Time Management Systems	311.40
Cell phone - AD Director		
18319	Verizon Wireless	451.94
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Employee Flu Shots		
11157	Cherokee Regional Medical Center	2,605.00
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 32	CAPITAL PROJECTS
School Additions Elementary		
12487	Certified Testing Services, Inc.	262.50
Construction Services - New Elementary		
20070	Haselhoff Construction Inc.	742,195.37
Fund Number 32		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
WHS Parking Lot		
12487	Certified Testing Services, Inc.	15.00
Shipping and Handling		
14115	Midwest Technology Services, LLC	1,185.00
Painting Auditorium		
20049	Mongan Painting Company	4,841.00
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
HVAC Roosevelt		
HVAC CMS		
HVAC Roosevelt		
20223	Control System Specialist	1,853.71
Architect - Baseball Field		
Conduit		
20224	FEH Design	465.00
Boiler Repairs @ RES		
13215	Plains Boiler Service	770.08
Redesign ground box - fiber		
10796	Schoon Corporation	780.00
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
warmups - Girls BB Fundraiser account		
13763	360 Custom Designs	570.00
floral wire		
13771	Amazon Capital Services	42.03

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Vendor Number	Vendor Name	Amount
Invoice Detail Description		
JV/V girls BB official 11/23/20		
30749	BARRINGER, DALE	110.00
Women's basketballs 20-21		
30263	CENTER SPORTS, INC	854.47
Discount		
Discountg		
14352	Champion Team Wear	1,910.80
11/16/20 MS BB officiall		
11/24/20 MS BB official		
13602	Goettsch, Eric	140.00
JV/V girls BB official 11/23/20		
30936	HARRIMAN, WADE	110.00
Beef Extravaganza Registration		
14439	Iowa Cattlemen's Foundation	200.00
FFA Dues		
13843	Iowa FFA Association	812.50
MS BB Official 11/16/20		
11/23/20 MS BB official		
31293	Oswald, Kyle	140.00
Tetrix Max Channels		
13310	Pitsco, Inc.	75.81
11/24/20 MS BB official		
13623	Pitts, Matthew	70.00
Freight - FB Fundraiser		
30698	Riddell/All American Sports Corp.	198.11
11/23/20 MS BB official		
13525	Sherkenbach, Bret	70.00
Prom - Magazine Orders		
14445	Southwestern Fundraising	567.49
JV/Varsity girls bball official11/23/20.		
30528	Wagner, James	110.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4		
Fund Number 61		
SCHOOL NUTRITION FUND		
Food purchases Ala Carte		
Food purchases Ala Carte		
Food purchases Ala Carte		
Ala Carte food purchased		
11224	Chesterman Co.	568.00
CMS milk		
WHS milk		
Roosevelt milk		
CMS milk		
WHS milk		

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS - milk	
	Roosevelt - milk	
	CMS - milk	
	Roosevelt milk	
40114	Dean Foods Company	2,381.31
COVID food purchases		
COVID food purchases		
40032	Earthgrains	442.62
HC filter		
40247	Ecolab	295.46
General Supplies		
COVID General Supplies		
Food purchases Ala Carte		
COVID general supplies		
Food purchases Ala Carte		
Food purchases Ala Carte		
COVID purchased food		
Food purchases Ala Carte		
purchased food - Music Boosters		
COVID general supplies		
Ala Carte food purchased		
COVID General Supplies		
Food Purchases Ala Carte		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	17,946.77
Equipment Repair		
14437	Specialty Underwriters LLC	307.00
Fund Number	61	
Checking Account ID	4	

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
Checking Account ID 1	Fund Number 10	GENERAL FUND
Gas - 336 Gillette Dr. - Armory		
Gas - 929 N Roosevelt		
10094	Alliant Energy	303.97
Command GP001-9NA Medium		
Utility Hooks,		
Ubiquiti Networks Networks		
Networks Rout		
5 Pack High-Speed HDMI Cables-		
6ft with 9		
Cyber Acoustics AC-204 4 Pack		
Stereo Cla		
Lexmark X654 (X651A41G) Black		
OEM Toner		
Sharpie Plastic Point Stick		
Water Resist		
Permanent Adhesive Backed Matte		
Vinyl Sh		
13771	Amazon Capital Services	1,464.94
Mop Service		
Main Mop Service		
Main Mop Service		
Mop Service		
10183	Aramark Uniform Services	152.99
	AUCA Chicago Lockbox	
LENOVO 100E G2 PALMREST WITH		
KEYBOARD &		
12957	Asset Genie, Inc.	209.75
RES Water Softener & Salt		
Transportation Water		
WHS Nurse Supplies		
WHS Nurse Supplies		
10079	Blaine's Culligan and	199.20
	Sundance Spas	
Bits, blade, screws		
bit, rope, polyurethane		
ISP Tech Supplies - Tags		
screwdriver, crimp, plier,		
diagonal pli		
masks knives		
nails, coupler		
Main Supplies		
Main Supplies		
wood stain		
bulk bolts fastners		
Main Supplies		
Main Supplies		
Main Supplies - Masking Tape		
Main Supplies		
clearcoat		
Main Supplies for Lunch Wagon		
tap in, screws, bits, driver,		
paint		
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
hex shank		

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
10021	Bomgaars	895.82
clothing allowance - shoes/jeans		
11197	Brown, Russ	128.42
14 ga cold roll 4x8		
The Embouchure Project for Beginning Ban		
18ga nailer		
12882	Cardmember Service	866.40
water treatment CMS		
14189	Carroll Control Systems, Inc.	200.00
Phone Charges - CMS Fire Alarm		
Phone Charges - RES Fax		
Phone Charges - RES Fire Alarm		
Phone Charges - CMS		
Phone Charges - WHS		
Phone Charges - WHS		
Phone Charges - RES		
Phone Charges - Food Service		
Phone Charges - Bus Barn		
Phone Charges - Central Office		
10113	Century Link	1,231.61
Outside Labor - WHS rewire dishwasher		
10034	Champion Electric	1,493.38
DOT physical		
11157	Cherokee Regional Medical Center	100.00
8/17/20 Board Meeting		
18221	Chronicle Times, The	224.05
Sewer - 600 Bluff W Lawn		
Final Water - 600 ST W Lawn		
10084	City of Cherokee	1,745.58
Shipping		
14424	Fred J. Miller, Inc.	609.00
Foggers		
Cares Act Supplies		
spray		
CARES Act Supplies - bioesque		
spray		
mask Cares Act		
bioesque		
13294	Home Depot Pro Institutional, The	5,399.95
Foods Lab Groceries		
Driver's Ed -8.872 gallons gasoline		
17.737 gallons gasoline		
12.8 gallons gasoline		
20.54 gallons gasoline		
38.63 gallons gasoline		
23.13 gallons gasoline		

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Vendor Number	Vendor Name	Amount
	Invoice Detail Description	
	Groceries - Culinary 1 + 2	
	24.025 gallons gasoline	
	24.451 gallons gasoline	
	Meat, cheese & crackers- Board	
	Apprec Ma	
	Foods Lab Groceries	
	15.103 gallons gasoline	
	face shields	
	Groceries	
	Groceries	
	Groceries	
	Groceries	
	30.04 gallons gasoline	
	Groceries	
	Groceries	
	16.51 gallons gasoline	
	19.40 gallons gasoline	
	22.125 gallons gasoline	
	11.407 gallons gasoline	
	51.03 gallons gasoline	
	Driver's Ed - 11.54 gallons	
	gasoline	
	26.597 gallons gasoline	
	14.419 gallons gasoline	
	Groceries	
	consumable supplies for lab	
10274	Hy-Vee Food Stores, Inc	1,737.75
	Shipping 1 box back to PSAT	
11242	Hy-Vee Pharmacy	20.64
	ICAN training binder	
14365	Iowa College Access	75.00
	Network	
	Shipping/Handling	
	Champions Rising - Full Flex	
	Band	
12200	J.W. Pepper and Son, Inc.	204.99
	diploma cover	
12270	Jostens	32.05
	Tree Removal	
13838	K and M Tree Service	2,400.00
	Geer Funds Telecom Admin Fees	
14421	Kajeet Inc	4,690.31
	Food - Board Workshop	
10628	Lundsgaard, Joyce	12.28
	1x4 8	
	2x4 rafter	
	1/2 ply	
	1x6 1x2 2x2	
11735	Marcus Lumber	380.44
	Electricity - 206 E Indian CMS	
	Electricity- 929 N Roosevelt	
	Ave	

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Electricity - 600 W Bluff St, WHS		
Electricity 600 W Bluff St, Concessions		
Electricity - Doupe Ballfields		
Electricity - 334 Gillette Dr Bus Barn		
Electricity - 336 Gillette Dr - Armory		
12363	MidAmerican Energy Company	9,403.47
1/8 x 1/8		
10162	Midwest Technology Products	272.80
Main Supplies		
11495	Modern Heating and Cooling, Inc.	388.08
Online PD - RES		
2020-21 Foundational Literacy Program		
10125	Northwest AEA	1,927.10
Repair Part - hose Bus #26		
11226	O'Halloran International	6.78
Book Refund - Levi Rider		
14431	Rider, Cassady	4.00
Title III - Rosetta Stone Spanish		
11940	Rosetta Stone LTD	1,025.00
Garbage Collection		
10217	Sanitary Services, Inc.	2,435.62
peel and stick pockets		
Ring Book Nickel 1 in Hammond & Stephens Teacher's Daily Memo		
Masking Tape		
11884	School Specialty, Inc.	74.38
Gas - Heating		
14354	Symmetry Energy Solutions, LLC	195.32
Crossing gate motor for #10		
12233	Thomas Bus Sales of Iowa, Inc.	182.20
Cursive Books - Shipping		
10529	Zaner Bloser, Inc.	1,083.08
Fund Number 10		
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
Work Comp Insurance		
Work Comp Insurance		
14160	Risk Administration Services, Inc.	8,451.00
Fund Number 22		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Administration Fee		
13725	Mid-American Benefits, Inc.	1,667.50

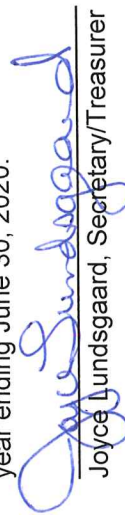
Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Fund Number	71	
Checking Account ID	1	
Checking Account ID	2	Fund Number 36 PHYSICAL PLANT & EQUIPMENT
HVAC WHS		
HVAC WHS		
WHS - Boiler		
WHS - Heat		
20223	Control System Specialist	636.50
Track Project - sprinkler system repairs		
11460	Waldner's Lawn Service	3,000.00
Fund Number	36	
Checking Account ID	2	
Checking Account ID	3	Fund Number 21 STUDENT ACTIVITY FUND
Alta Aurelia XC meet fee		
10958	Alta-Aurelia Community School District	90.00
Shipping		
13309	AndyMark	72.34
National Convention Registration.		
Processing Fee - Music Boosters		
Hudl subscription 20-21 - Athletic Boost		
12882	Cardmember Service	3,979.40
WHS Concessions		
WHS Concessions		
WHS Concessions		
WHS Concessions		
WHS Concessions		
WHS Concessions		
WHS Concessions		
11224	Chesterman Co.	2,337.60
FB Concessions		
WHS Concessions - Volleyball		
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	1,703.98
FB/VB Concessions 2020		
11060	Godfather's Pizza	1,155.00
Muffins		
10274	Hy-Vee Food Stores, Inc	284.48
balloons		
11242	Hy-Vee Pharmacy	241.50
Regional VB 10/19/20		
30902	Iowa Girls High School Athletic Union	1,560.00
Golf Fundraiser - food purchases		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	196.70

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
XC timer - 10/6/20 meet		
12764	Tesch, Shannon	351.00
Fund Number	21	
Checking Account ID	3	
Checking Account ID	4	Fund Number 61 SCHOOL NUTRITION FUND
bungy straps		
10021	Bomgaars	23.97
Ala Carte		
Ala Carte		
11224	Chesterman Co.	495.00
WHS milk		
Roosevelt milk		
Roosevelt milk		
CMS milk		
WHS milk		
Roosevelt milk		
CMS milk		
COVID - CMS milk		
COVID - WHS milk		
COVID - CMS milk		
COVID - WHS milk		
COVID - Roosevelt milk		
COVID - CMS milk		
COVID - WHS milk		
COVID - Roosevelt milk		
COVID - CMS milk		
COVID - WHS milk		
COVID - Roosevelt milk		
COVID - CMS milk		
COVID - WHS milk		
COVID - CMS milk		
COVID - CMS milk		
COVID - WHS milk		
40114	Dean Foods Company	2,708.89
COVID - food purchased		
40032	Earthgrains	92.80
meat for sandwiches		
10067	Fareway Stores, Inc.	64.42
COVID general supplies		
Ala Carte		
COVID purchased food		
COVID - supplies		
Food purchases		
COVID - supplies		
Ala Carte		
COVID - food purchased		
Ala Carte		
COVID -supplies		
Ala Carte		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	15,727.31
Fund Number	61	
Checking Account ID	4	

**ANNUAL REPORT
CHEROKEE COMMUNITY SCHOOL DISTRICT
FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020**

	Operating	Management	Self-Insurance	Bond Proceeds	PPEL	SAVE	Debt Service
JULY 1, 2019							
Bank Balance	156,002	58,895	3,283	2,353,600.00	77,798	758,207	-
CD's	-	-	610,873	9,350,000.00	-	-	-
Investment Account	2,042,616	777,866	659,113	-	280,105	1,509,242	-
	2,198,618	836,761	1,273,269	11,703,600	357,903	2,267,449	-
Receipts	12,006,625	358,945	64,601	181,077	449,434	1,076,221	881,953
Expenditures	11,464,745	500,685	163,127	8,035,303	401,136	1,176,762	878,717
JUNE 30, 2020							
Ending Balance	2,740,498	695,021	1,174,743	3,849,374	406,201	2,166,908	3,236
JUNE 30, 2020							
Bank Balance	126,091	10,331	14,433	1,449,374.00	16,383	769,758	-
CD's	-	-	623,216	2,400,000.00	-	-	-
Investment Account	2,614,407	684,690	537,094	-	389,818	1,397,150	3,236
	2,740,498	695,021	1,174,743	3,849,374	406,201	2,166,908	3,236

I, Joyce Lundsgaard, Secretary/Treasurer of the Cherokee Community School District, do hereby certify that this is a true and correct statement of the receipts and disbursements for the fiscal year ending June 30, 2020.


Joyce Lundsgaard, Secretary/Treasurer

Cash Basis Receipts and Disbursements - July 1, 2019 - June 30, 2020

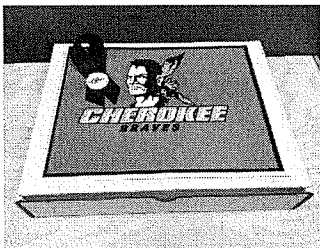
	Operating Fund	Management Fund	Self-Insurance Fund	Student Activity	PPEL Fund	SAVE	Bond Proceeds	Trust & Agency	School Nutrition
Cash Basis Receipts									
Local Sources	4,716,308	352,440	64,601	294,755	414,902	35,855	181,077	7,794	199,198
State Sources	6,882,181	6,505			7,257	1,040,366			15,933
Federal Sources	379,820				-				435,160
Other Sources	28,316				27,275				-
Total Receipts	12,006,625	358,945	64,601	294,755	449,434	1,076,221	181,077	7,794	650,291
Cash Basis Disbursements									
Instruction	7,716,253	209,787		286,038	-	53,678		8,371	-
Support Services	3,289,290	290,898	163,127		6,850		8,035,303		589,547
Noninstructional Programs									7,348
Other Expenditures	459,202	-			394,286	1,123,084			
Total Disbursements	11,464,745	500,685	163,127	286,038	401,136	1,176,762	8,035,303	8,371	596,895
Net	541,880	(141,740)	(98,526)	8,717	48,298	(100,541)	(7,854,226)	(577)	53,396
July 1, 2019 Cash Balance	\$ 2,198,618	\$ 836,761	\$ 1,273,269	\$ 118,407	\$ 357,903	\$ 2,267,449	\$ 11,703,600	\$ 34,272	\$ 226,614
June 30, 2020 Cash Balance	2,740,498	\$ 695,021	\$ 1,174,743	\$ 127,124	\$ 406,201	\$ 2,166,908	\$ 3,849,374	\$ 33,695	\$ 280,010

November 2020 ECLC and Roosevelt Board Report

Brian Christiansen ECLC and Elementary Principal and Jan Tjeerdsma Instructional Coach

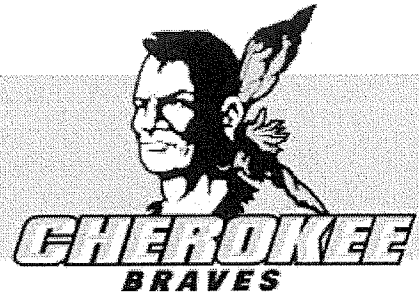
District Mission: "With community involvement, we will empower learners to become contributing members of our changing world."

Goal 1: Technology	The staff continues to push out digital assignments to their students on a regular basis using Seesaw & Google Classroom. They are also using grade-level appropriate and purposeful technology tools during their reading block time.
Goal 2: Iowa Core	Because this is a purchase year for social studies, grade-level teams met last week to review the new Iowa standards, identify necessary instructional shifts and determine their needs for resources and materials. A shared document was completed and will be used to guide decisions in the future.
Goal 3: Communication	<p>Roosevelt Elementary had a very successful Parent Teacher Conference Night. Our teachers met with 95% of their students that night. Many teachers have done conferences outside of the Thursday time schedule to accommodate parent schedules. Parents had the option of having their conference be in-person, online, or over the phone.</p> <p>The Building Leadership Team continues to brainstorm and problem solve ideas for our upcoming school move.</p>
Student Highlight	<p>Last February, the RES 4th Grade students participated in the Cherokee County Soil and Water Conservation poster contest. The posters were judged this fall and the winners from Cherokee were: Ireland Kennedy (1st Place), Alexis Allender (2nd Place), and Weston Grout (3rd Place).</p> <p>The October Health Hero award recipient was Alan Goble</p>
Looking Ahead	<p>The Roosevelt Elementary staff has been analyzing assessments and targeting learning gaps related to spring quarantine. Their focus during the upcoming months will be on pacing. Copies of our curriculum guides, Iowa standards, FastBridge assessments, and a needs analysis have been compiled and distributed to our elementary lead teachers. Professional development time has been set aside for collaboration.</p> <p>In response to numerous requests for math interventions, Brian & Jan visited with Janelle Schorg, Northwest AEA math consultant. She will be conducting some training with the staff in the upcoming months, introducing strategies that can be used in both small group or large group settings. After reviewing our data, she decided to start with math fluency. Her approach will focus on math practice that is frequent as well as varied, exposing students to more complex problems over time. This enables students to develop an understanding of concepts and the ability to recall and apply knowledge rapidly and accurately.</p> <p>The Cherokee School District has started a new professional development initiative. It's called Professional Learning in a Box. Prior to professional development time, teachers select a topic of interest to them. Resources are then gathered, compiled, and arranged in a box by their building instructional coach and model teacher. During designated PD times, the staff will grab their personalized learning box and explore the topic they have selected. At the end of the afternoon, a short response form providing feedback related to their learning will be submitted to the instructional coach. This will determine the course of action for the next personalized professional development session. Teachers will be given the option to continue exploring their current topic or switch to a new one.</p>



CHEROKEE MIDDLE SCHOOL

November 2020



GENERAL

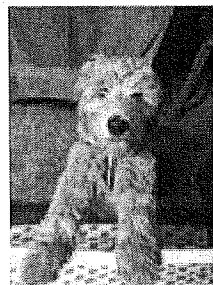
Congratulations to Lilly Jorgensen for being nominated for the November Cherokee Chamber Student of the Month. She is the daughter of Tessa Jensen and Chad Jorgensen.

Teachers have been implementing the Second Step program in their Teacher Advisory groups to discuss various topics in the social emotional area. Teachers and students seem to be really enjoying their Teacher Advisory time daily. Students took a survey regarding the topics in the curriculum and we will use this as a baseline to compare to the end of the year data. Teachers will also be looking at the 2020 Adverse Childhood Experiences report during PD. This will be helpful when looking at our how to meet the needs of our students.

COMMUNICATION

STAT Team continues to meet weekly on Wednesday to problem solve on how to help different students who maybe struggling. SET Team meets monthly as well and we have been meeting at the Community Center.

Charli is now 15 weeks old and is growing like crazy! She has started Puppy Pre-School in Orange City on Saturdays and had one private training session. Her trainer Libby is from KarssenK9's out of Orange City. We have been walking the CMS halls in the evenings to get her used to school. She loves Richard and Russ the night time custodians. Training has been going very well. Thanks to the board for allowing us to move forward with this initiative.



TECHNOLOGY

We have been preparing chromebooks to go home with students if they are on quarantine. Teachers have been utilizing Google Classroom as the main communication tool with students and parents. Teachers have been talking with students on the phone and emailing in some cases. Some teachers have been creating videos of their instruction and sharing them with students who are absent and available to all students as extra demonstration/instruction and guided practice help.

CORE

Teachers continue to evaluate student's current understanding of the Iowa Core content through formative assessments to help address the gaps in our student's learning. They are making changes as needed to help students learn the material and improve student achievement.



Scot Aden, Principal
Linda Ducommun, Instructional Coach



November 2020 WHS Building Report



District Mission: *'With community involvement, we will empower learners to become contributing members to our changing world'*

<p>Board Goals</p> <p>Work Based Learning</p> <p>Problem Solving and Team Building Skills</p> <p>Technology</p> <p>Iowa Core</p> <p>Communication</p>	<ul style="list-style-type: none"> ● Working collaboratively with WIT to develop strong and lasting programs for our students that link to job and career opportunities in Cherokee County. ● Planning to meet with CIC and WIT to align visions of all three entities to promote student opportunities. ● Perkins wish list items have been submitted. These items are to build and enhance our CTE programs by providing us financial means to purchase equipment for our classrooms that may be difficult to purchase without such funding. ● Starting second semester, we will have all four CTE strands in the MS. We will be teaching business instead of Spanish. This will promote what the kids can explore at the HS level. ● We are continuing to work on ways to maintain smaller class sizes in the HS for the second semester while returning most teachers back to their regular classrooms. ● Teachers are trying new tech tools frequently to reach students both in the classroom and at home on quarantine. ● Social Studies is excited to be using a new curriculum. The company granted use of their materials for the rest of the 20-21 school year with a signed purchase agreement in July 2021. ● The Veterans Day program looked quite a bit different this year, but we were still able to honor Veterans and involve our students.
<p>Staff Positives</p>	<ul style="list-style-type: none"> ● We spent some time talking about Self-Care in PD and ended our time together playing Scattergories for a few minutes. Laughter is a great form of self care. ● We have all of our teachers back that were out for extended periods of time at the beginning of the year. ● We are planning some staff morale boosters for Thanksgiving and Christmas.
<p>Student Positives</p>	<ul style="list-style-type: none"> ● The kids are happy to be in the classrooms. ● Spanish National Honor Society and National Honor Society inductions are this month. ● Winter sports and speech are starting their practices.
<p>Looking Ahead...</p>	<ul style="list-style-type: none"> ● We will be doing MAP tests at the high school the week after Thanksgiving. ● Thanksgiving break will provide a needed break and hopefully provide our staff and students with some time to regroup before we head into the month of December.

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – November 2020

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

November Standard: Sustain and enhance district resources through planning and fiduciary oversight by monitoring and evaluating the financial health of the district; ensuring accountability and transparency in board decision making; ensuring strong financial planning for the district; ensuring the district budget aligns with district goals and multi-year plans; ensuring sufficient risk management is in place to protect district resources; and ensuring school facilities enhance and enrich student and staff learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

November Student Highlight

November Rotary Student of the Month is Brayden Farver! Brayden is the son of Jason and Whitney Farver and was nominated for this recognition by staff members. Brayden participates in basketball, track, JETS, and was the 2020 Homecoming King. A quote from one of Brayden's teachers, "Brayden has been on several mission trips, is an excellent leader at WHS and is involved in his church. Brayden is always willing to help students and staff and is not afraid to ask questions to fully understand what is being taught." Congratulations to Brayden!

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
 - We are continuing training for Gina, to get her up to speed and she is doing very well.
 - Chromebooks are projected to be shipped in mid-December.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports - Principals - on the agenda
- Braves Design Presentation - on the agenda
- Purchasing Year: Social Studies
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports - Principals - on the agenda
- Cooperative Sharing Agreement - on the agenda
- Requests for Early Graduation - on the agenda - Drew Ducommun, Hanna Ludwig, Tristin Booher, Cody Ludwig, Dominic Villarreal, Katlyne Pitts, and Bailey Wilkie - letters were scanned to your email
- APR (Annual Progress Report) - on the agenda and reviewed during SIAC meeting
- Community Positivity - Hours of Operation - Rules for Community Access

Transportation and Nutrition Update

- News from Food Services Director, Cara Jacobson
 - We are doing great with free meals and serving approximately 800 students per day for lunch and about 150 students for breakfast. We hope that number increases. We are reaching out to families that have outstanding balances and trying to get those paid down during this time.
 - We are excited for December to have our new kitchen equipment in place at the new elementary school and the transition.
 - Things are going great!
- News from Transportation Director, Rachel Mallory
 - We are gearing up for winter sports. Things have been going well. Starting to think about how routes will look once we move to the new elementary school.

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – November 2020

Cherokee Community School District: *Empowering Learners*

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer’s Report - on the agenda
- SBRC Requests - on the agenda
- Board Goals - IASB Work Session - on the agenda
- Fiscal Year 2020 - on the agenda

Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- Meeting with Haselhoff Construction and FEH Design - Tuesday, November 24 at 9:00 AM @ CES
- Picture Summary of Cherokee Elementary School
- News from Mike Fiedler, Building and Grounds Director
 - All is going well in the three buildings. New staff, Darla, is working out well and is being trained on many different jobs. Mother Nature has arrived and the team had some clean up to do. "Is it May yet?" Sanitation continues to be done daily. We are doing our part in maintaining a clean environment to stay healthy.
 - Waiting on hearing a date on what the move out of Roosevelt will be, any help with that transition would be greatly appreciated.
 - Indoor sports will begin soon, our department will do its best to keep the area clean and safe.
 - Thanks to Kim for all the support she gives to me and my department.

IASB Update & Other

- 75th Annual Convention and Tradeshow - Virtual Event - November 18-19 - on the agenda
- School Finance 101, 201, and 301 Digital Workshops - November 30, December 8, and December 15
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAI/IDOE]

- Board Policy - 704.4-706.3R1 - on the agenda
- Board Policy 701.3 - Financial Records (second reading)
- Board Policy 705.4 - Expenditures for a Public Purpose (first reading)
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsaia.org/legislative.html
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Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

INVESTMENTS

School district funds in excess of current needs shall be invested in compliance with this policy. The goals of the school district's investment portfolio in order of priority are:

- To provide safety of the principal;
- To maintain the necessary liquidity to match expected liabilities; and
- To obtain a reasonable rate of return.

In making investments, the school district shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use to meet the goals of the investment program.

School district funds are monies of the school district, including operating funds. "Operating funds" of the school district are funds which are reasonably expected to be used during a current budget year or within fifteen months of receipt. When investing operating funds, the investments must mature within three hundred and ninety-seven days or less. When investing funds other than operating funds, the investments must mature according to the need for the funds.

The board authorizes the treasurer to invest funds in excess of current needs in the following investments.

- Interest bearing savings, money market, and checking accounts at the school district's authorized depositories;
- Iowa Schools Joint Investment Trust Program (ISJIT); and,
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions.

It shall be the responsibility of the treasurer to oversee the investment portfolio in compliance with this policy and the law.

The treasurer shall be responsible for reporting to and reviewing with the board at its regular meetings the investment portfolio's performance, transaction activity and current investments.

It shall be the responsibility of the superintendent to deliver a copy of this policy to the school district's depositories, auditor and outside persons doing investment business with the school district.

It shall also be the responsibility of the superintendent, in conjunction with the treasurer, to develop a system of investment practices and internal controls over the investment practices. The investment practices shall be designed to prevent losses, to document the officers' and employees' responsibility for elements of the investment process and address the capability of the management.

Legal Reference: Iowa Code §§ 11.2, .6; 12.62; 12B.10; 12C; 22.1, .14; 28E.2; 257; 279.29; 283A; 285; 502.701; 633.123.

Cross Reference: 206.4 Treasurer
704 Revenue
508.1 Class or Student Group Gifts

Approved _____ Reviewed 7/20/15, 12/18/17, 11/16/20 Revised _____

GIFTS - GRANTS - BEQUESTS

The board believes gifts, grants, and bequests to the school district may be accepted when they will further the interests of the school district. The board will have sole authority to determine whether the gift furthers the interests of the school district.

Gifts, grants, and bequests are approved by the board. Once it has been approved by the board, a board member or the superintendent may accept the gift on behalf of the school district.

Gifts, grants, and bequests once accepted on behalf of the school district become the property of the school district. Gifts, grants, and bequests are administered in accordance with terms, if any, agreed to by the board.

Legal Reference: Iowa Code §§ 279.42; 565.6.

Cross Reference: 217 Gifts to Board of Directors
402.4 Gifts to Employees
508.1 Class or Student Group Gifts

Approved _____ Reviewed 7/20/15, 12/18/17, 11/16/20 Revised _____

STUDENT ACTIVITIES FUND

Revenue raised by students or from student activities is deposited and accounted for in the student activities fund. This revenue is the property of and is under the financial control of the board. Students may use this revenue for purposes approved by the superintendent.

Whether such revenue is collected from student contributions, club dues, and special activities or result from admissions to special events or from other fund-raising activities, all funds will be under the jurisdiction of the board and under the specific control of the building principal. They will be deposited in a designated depository and will be disbursed and accounted for in accordance with instructions issued by the superintendent.

It is the responsibility of the board secretary to keep student activity accounts up-to-date and complete.

Any unencumbered class or activity account balances will automatically revert to the activity fund when a class graduates or an activity is discontinued.

Legal Reference: Iowa Code §§ 11.23; 279.8.

Cross Reference: 504 Student Activities
701 Financial Accounting System

Approved _____ Reviewed 7/20/15, 12/18/17, 11/16/20 Revised _____

PURCHASING – BIDDING

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals with regard to procurement from certified targeted small businesses, minority-owned businesses, and female owned businesses.

Prior to August 15 of each year and after analyzing the school district's anticipated procurement level for the current fiscal year, the school board will set a goal of ten percent of the anticipated procurement level to be purchased from certified targeted small businesses. In determining the procurement level, the cost of utilities (heat, electricity, telephone and natural gas) and employees' costs will not be included. After the goal has been established, the superintendent will file the required Targeted Small Business Procurement form with the Department of Education by August 15.

By July 31 of each year, the superintendent will file a report with the Department of Education outlining purchases of goods and services from targeted small businesses for the previous fiscal year.

The school board and superintendent will encourage targeted small businesses which are not certified with the Department of Inspections and Appeals to become certified targeted small businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to \$ 25,000.
- For goods and services costing at least \$25,000 and up to \$50,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, \$50,000 the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award may be based on several cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

The Board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer to IASB sample policy 802.3.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 26; 28E; 72.3; 73; 73A; 285; 297; 301.
261 I.A.C. 54.
281 I.A.C. 43.25.

Cross Reference: 705 Expenditures
801.4 Site Acquisition
802 Maintenance, Operation and Management
802.3 Emergency Repairs
803 Selling and Leasing

Approved _____ Reviewed 11/16/20 Revised 11/20/2017

PURCHASING ON BEHALF OF EMPLOYEES

Generally, the school district will not purchase items on behalf of employees. The school district may in unusual and unique circumstances do so. It is within the discretion of the board to determine when unique and unusual circumstances exist.

No purchase is made unless the employee has paid the school district prior to the order being placed and the employee has agreed to be responsible for any taxes or other expenses due.

Legal Reference: Iowa Code § 279.8.

Cross Reference: 703 Budget

Approved _____ Reviewed 7/20/15, 1/15/18, 11/16/20 Revised _____

PAYMENT FOR GOODS AND SERVICES

The board authorizes the issuance payment of claims against the school district for goods and services. The board will allow the payment after the goods and services have been received and accepted in compliance with board policy.

The board authorizes the board secretary, upon approval of the superintendent, to issue payment for verified bills, for reasonable and necessary expenses, when the board is not in session. The board secretary will examine the claims and verify bills. The board will approve the bills at its next regular meeting.

The secretary will determine to the secretary's satisfaction that the claims presented to the board are in order and are legitimate expenses of the school district. It is the responsibility of the secretary to bring claims to the board.

The board president and board secretary may sign warrants by use of a signature plate or rubber stamp. If the board president is unavailable to personally sign warrants, the vice president may sign warrants on behalf of the president.

It is the responsibility of the superintendent to develop the administrative regulations regarding this policy.

Legal Reference: Love v. City of Des Moines, 210 Iowa 90, 230 N.W. 373 (1930).
Iowa Code §§ 279.8, .29, .30, .36; 291.12; 721.2(5).
281 I.A.C. 12.3(1).
1980 Op. Att'y Gen. 102, 160, 720.
1976 Op. Att'y Gen. 69.
1972 Op. Att'y Gen. 130, 180, 392, 456, 651.
1936 Op. Att'y Gen. 375.

Cross Reference: 705 Expenditures

Approved _____ Reviewed 7/20/15, 1/15/18, 11/16/20 Revised _____

PAYROLL PERIODS

The payroll period for the school district certified staff is monthly. Employees are paid on the 20th day of each month. Payroll periods for non-certified staff are every two weeks. If payment day is a holiday, recess, or weekend, the payroll is paid on the last working day prior to the holiday, recess or weekend.

It is the responsibility of the board secretary to issue payroll to employees in compliance with this policy.

The requirements stated in the Master Contract between employees in a certified collective bargaining unit and the board regarding payroll periods of such employees will be followed.

Legal Reference: Iowa Code §§ 20.9; 91A.2(4), .3.

Cross Reference: 706.2 Payroll Deductions

Approved _____ Reviewed 08/17/15, 1/15/18, 11/16/20 Revised 11/16/20

PAYROLL DEDUCTIONS

Ease of administration is the primary consideration for payroll deductions, other than those required by law. Payroll deductions are made for federal income tax withholdings, Iowa income tax withholdings, social security, and the Iowa Public Employees' Retirement System (IPERS).

Employees may elect to have payments withheld for district-related and mutually agreed upon group insurance coverage, and/or tax sheltered annuity programs. Requests for these deductions will be made in writing to the superintendent. Requests for purchase or change of tax-sheltered annuities may be made anytime during the year.

It is the responsibility of the superintendent to determine which additional payroll deductions will be allowed.

The requirements stated in the Master Contract between employees in a certified collective bargaining unit and the board regarding payroll deductions of such employees will be followed.

Legal Reference: Iowa Code §§ 91A.2(4), .3; 294.8-.9, .15-.16 (2007).

Cross Reference: 406.6 Licensed Employee Tax Shelter Programs
412.4 Classified Employee Tax Shelter Programs
706.1 Payroll Periods

Approved _____ Reviewed 8/17/15, 1/15/18, 11/16/20 Revised _____

PAY DEDUCTIONS

The district provides leaves of absences to allow employees to be absent from work to attend to important matters outside of the workplace. As public employers, school districts are expected to record and monitor the work that employees perform and to conform to principles of public accountability in their compensation practices.

Consistent with principles of public accountability, it is the policy of the district that, when an employee is absent from work for less than one work day and the employee does not use accrued leave for such absence, the employee's pay will be reduced or the employee will be placed on leave without pay if:

- the employee has not sought permission to use paid leave for this partial-day absence,
- the employee has sought permission to use paid leave for this partial-day absence and permission has been denied,
- the employee's accrued paid leave has been exhausted, or,
- the employee chooses to use leave without pay.

In each case in which an employee is absent from work for part of a work day, a deduction from compensation will be made or the employee will be placed on leave without pay for a period of time which is equal to the employee's absence from the employee's regularly scheduled hours of work on that day.

Legal Reference: 29 U.S.C. Sec. 2 13(a)
29 C.F.R. Part 541

Cross References: 409.8 Licensed Employee Unpaid Leave
414.8 Classified Employee Unpaid Leave

Approved _____

Received 8/17/15, 1/15/18, 11/16/20

Revised _____

PAY DEDUCTION REGULATION

The district complies with all applicable laws with respect to payment of wages and benefits to employees including laws such as the federal Fair Labor Standards Act and the Iowa Wage Payment Collection Act. The district will not make pay deductions that violate either the federal or state laws.

Any employee who believes that the district has made an inappropriate deduction or has failed to make proper payment regarding wages or benefits is encouraged to immediately consult with the appropriate supervisor. Alternatively, any employee may file a formal written complaint with the Superintendent. Within 15 days, the superintendent will make a determination as to whether the pay deductions were appropriate and provide the employee with a written response that may include reimbursement for any pay deductions that were not appropriately made.

This complaint procedure is available in addition to any other complaint process that also may be available to employees.

- Whereas construction of the Cherokee Community School District's new elementary school is in progress and the district is expending funds for the project, and
- Whereas the school board anticipated a blend of funding sources during the 2020-21 school year to cover the cost of the new elementary school project, including 1) use of bond revenue approved by voters for the project of \$12.0 million, 2) proceeds from sale of the old elementary school to the hospital, confirmed amount of \$4.0 million, of which \$2.5 million is currently available to expend for the new project and \$1.5 million will be paid upon full delivery of the old elementary school to the hospital once the new elementary school is open for the new project from PPEL, and 3) the final amount required, up to but no higher than \$750,000 in Secure an Advanced Vision of Education (SAVE) sales tax proceeds, and
- Whereas sound accounting practices and the district's desire for consistency and transparency will be best achieved by payment of all expenditures associated with the new project completely from Capital Projects (Fund 32), be it now therefore resolved;
- That the Cherokee Community School District School Board directs the district to, once bond revenue proceeds are expended from Fund 32 and additional funds are required, to transfer funds monthly including the amount necessary first from the available proceeds of the sale of the old elementary in PPEL Fund to Fund 32 and once exhausted, then from the SAVE Fund to Fund 32 to pay for ongoing expenditures incurred for the new elementary school project. The School Board further directs the treasurer to provide a monthly update of such transfers and expenditures in accordance with this resolution, included with the monthly financial report to the school board. Upon completion of the project, the treasurer is further directed to report to the board total project expenditures and any remaining balances of the three intended funding sources.
- The Treasurer is further directed to record this resolution in the minutes of this meeting and make it available during the audit of the FY 2021 school year if requested.

Motion by Director _____

Second by Director _____

Members voting in favor of the resolution:

Members voting no:

Member in abstention.

FINANCIAL RECORDS

Financial records of the school district are maintained in accordance with generally accepted accounting principles (GAAP) as required or modified by law. School district monies are received and expended from the appropriate fund and/or account. The funds and accounts of the school district will include, but not be limited to:

Governmental fund type:

- General fund
- Special revenue fund
 - Management Levy fund
 - Public Education and Recreation Levy fund (PERL)
 - Student activity fund
- Capital projects fund
 - Physical Plant and Equipment Levy fund (PPEL)
 - Secure and Advanced Vision for Education (SAVE)
- Debt service fund

Fiduciary funds:

- Trust
 - Expendable trust funds
 - Nonexpendable trust funds
 - Pension trust funds
- Agency Funds

Account groups:

- General capital assets account group
- General long-term debt account group

Proprietary fund type:

- Enterprise fund
 - School nutrition fund
 - Child care fund
- Internal service fund

The general fund is used primarily for the education program. Special revenue funds are used to account for monies restricted to a specific use by law. Capital projects funds are used to account for financial resources to acquire or construct major capital facilities (other than those of proprietary funds and trust funds) and to account for revenues from SAVE. A debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Proprietary funds account for operations of the school district operated similar to private business, or they account for the costs of providing goods and services provided by one department to other departments on a cost reimbursement basis. Fiduciary funds are used to account for monies or assets held by the school district on behalf of, or in trust for, another entity. The account groups are the accounting records for capital assets and long-term debt.

The board may establish other funds in accordance with generally accepted accounting principles and may certify other taxes to be levied for the funds as provided by state law. The status of each fund must be included in the annual report.

It is the responsibility of the superintendent to implement this policy and bring necessary changes in the maintenance of the school district's financial records to the attention of the board.

Legal Reference: Iowa Code §§291; 298; 298A.
281 I.A.C. 98

Cross Reference: 704 Revenue
705 Expenditures

Approved _____

Reviewed _____

Revised _____

EXPENDITURES FOR A PUBLIC PURPOSE

The board recognizes that school district funds are public funds, and as such, should be used to further a public purpose and the overall educational mission of the school community. The district is committed to managing and spending public funds in a transparent and responsible manner. Prior to making a purchase with public funds, an individual should be comfortable defending the purchase/reimbursement to the taxpayers in the district. If the individual is uncomfortable doing so, the purchase may not fulfill a public purpose and additional guidance should be sought before the purchase is made.

Individuals who have concerns about the public purpose of a purchase or reimbursement should utilize the district's *Internal Controls* policy and regulation as a resource for questioning a purchase. Concerns should be reported to the superintendent and/or the board president.

The superintendent shall develop a process for approving expenditures of public funds. The board will review expenditures and applicable reports as necessary to ensure proper oversight of the use of public funds. To the extent possible, expenditures shall be pre-approved by the district prior to expending the funds. Purchases of food and refreshment for district staff, even within district, should comply with the district's *Employee Travel Compensation* policy, and all other applicable policies. All purchases/reimbursements shall comply with applicable laws, board policies and district accounting requirements.

Additional guidance regarding appropriate expenditures of school funds is provided in the regulation accompanying this policy

Legal References: Iowa Constitution Art. III, sec. 31;
Iowa Code §§ 68A.505; 279.8; 721.2.
281 I.A.C. 98.70

Cross References: 401.7 Employee Travel Compensation
704.1 Local-State-Federal-Miscellaneous Revenue
704.5 Student Activities Fund
705.1 Purchasing-Bidding
705.2 Purchasing on Behalf of Employees
705.3 Payment for Goods and Services
~~707.5 Internal Controls~~
905.1 Community Use of School District Facilities & Equipment

Approved _____

Reviewed _____

Revised _____

DISTRICT GOAL #1

To support and expand work-based learning opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources, both staff and facilities, by adding ten students annually to the work-based program by August 2021.

SUPERINTENDENT FOCUS: Provide leadership through ongoing conversations with principals, instructional coaches, work-based learning coordinators, and board curriculum and instruction committee to:

- define what expansion looks like and
- provide support/resources/time to implement expansion and
- develop and monitor action plans
- provide Board learning and status updates to align with Goal #1

DISTRICT GOAL #2

To develop problem solving skills, interpersonal skills, and team building skills for all students by prioritizing/allocating resources, through implementation of a defined curriculum, beginning August 2021.

SUPERINTENDENT FOCUS: Provide leadership through ongoing conversations with principals at all levels, instructional coaches, guidance counselors, success coaches, and board curriculum and instruction committee to:

- define what problem solving skills look like
- define what interpersonal skills (including diversity and adversity) look like
- define what team building skills looks like
- provide support/resources/time to implement
- develop and monitor action plans
- provide Board learning and status updates to align with Goal #2

DISTRICT GOAL #3

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

DISTRICT GOAL #4

Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

DISTRICT GOAL #5

Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

SMART GOALS:

Specific

Measurable

Achievable

Realistic

Time Bound



Convention Schedule

Tuesday, Nov. 10–Thursday, Nov. 19, 2020

Tuesday, Nov. 10

5:30–8 p.m.

Pre-Convention Workshop

Leading for Equity: A Practical Guide for Boards in Your Equity Journey

Nikkie Whaley and Julie Bacon, Arizona School Board Association (ASBA) Staff and Current School Board Members

Wednesday, Nov. 18

1–2 p.m.

General Session

From Homeless to Harvard

Liz Murray, Keynote Speaker

2–2:15 p.m.

Intermission

2:15–3:15 p.m.

Concurrent Education Sessions

- **IASB School Finance Tools You Can Use**
Shawn Snyder and Patti Schroeder, IASB
- **Help Wanted! Advocating for Public Education Within Your Community**
Lori Lyon and Alex Smith, Waukee Schools
- **COVID-19 and Medical Insurance: What Does the Future Hold?**
Eric Waters, Reynolds & Reynolds; Susan J. Freed, Davis Brown Law Firm; Scott Sundstrom and Pat Ryan, Wellmark
- **One-on-One with Keynoter Liz Murray**
Liz Murray, Keynote Speaker

3:15–3:30 p.m.

Intermission

3:30–4:30 p.m.

Concurrent Education Sessions

- **Barriers to Equity & Opportunity: Using Democracy as a Framework**
Jesse Howard, New London Schools and IASB Board of Directors; Dave Harper, Sigourney & Pekin Schools; Pat Cohen, Burlington Schools; LTC Ryan Sextro and MAJ Joel Sage, Iowa Army National Guard
- **Conducting Effective Superintendent Evaluation in a COVID-19 Era**
Harry Heiligenthal and Eric Howard, IASB; Matt Patton and Marc Soderstrum, Roland Story Schools
- **Building Consensus: A People-Driven Approach to Bond Referendums**
Marty Jimmerson and Greg Hetrick; West Branch Schools; Vicki Hyland, Roger Worm and Carly Weber, OPN Architects
- **Digital Literacy & Wellness for School Districts: Developing Student Learning Objectives in a Virtual Environment**
Peter Komendowski, Partnership for A Healthy Iowa and Ben Petty, BCLUW & GMG Schools

4:30–6 p.m.

Intermission

6–7:15 p.m.

Concurrent Night Owl Networking Sessions

- **Night Owl Networking for New Board Members: Whose Job is it?**
Harry Heiligenthal and Bridgette Johnson, IASB
- **Night Owl Networking for NEW Superintendents/AEA Chiefs and their Board Presidents**
Lisa Bartusek, IASB and Roark Horn, SAI
- **Night Owl Networking for AEA Board Members**
Jim Green, Grant Wood AEA and IASB Board of Directors; Roger Brinkert, NWAEA; and Kate Walton, Iowa AEAs
- **Night Owl Networking for Latinx Board Members**
Conversation led by attendees; Keynoter Consuelo Castillo Kickbusch will be joining
- **Night Owl Networking: School 2020. Let's Talk!**
Conversation facilitated by experienced board members

Thursday, Nov. 19

8–9 a.m.

Concurrent Education Sessions

- **Help! Navigating Iowa's Open Meetings and Open Records Laws**
Emily Ellingson and Brett Nitzschke, Lynch Dallas, P.C.
- **Challenges Create Opportunities: Leveraging Business Partners for Virtual Learning Opportunities**
Ethan Wiechmann, Cedar Valley CAPS and Nate Clayberg, Cedar Valley CAPS and Jesup Schools
- **Tough Decisions and Differing Opinions: Coming Together as a Unified Board**
Laura Kacer and Laura Sprague, Johnston Schools
- **Lessons from COVID-19: Expectations, Communication, and Analysis of Student Performance in Uncertain Times**
Theron Schutte, Marshalltown; Mike Sherman, West Des Moines Schools; Adam Cibulka, Forecast5 Analytics

9–9:15 a.m.

Intermission

9:15–10:15 a.m.

General Session

Courageous Leadership

Consuelo Castillo Kickbusch, Keynote Speaker

10:15–10:30 a.m.

Intermission

10:30–11:30 a.m.

Concurrent Education Sessions

- **Educating the Whole Child, with Consuelo Castillo Kickbusch**
Consuelo Castillo Kickbusch, Keynote Speaker; Patty Williams and Michelle Schulze, Grandview University; and Pablo Ortega, Des Moines Schools
- **Elections and Education: A Conversation with Iowa Legislators**
Phil Jeneary and Emily Piper, IASB; and Senator Chris Cournoyer and Rep. Ras Smith, Iowa Legislature
- **COVID-19: The Legal Implications of What We Know & What We Don't**
Danielle Haindfield and Carrie Weber, Ahlers & Cooney, P.C.
- **Critical Focus: Maintaining Healthy Governance Team Relationships During Turbulent Times**
Harry Heiligenthal and Bridgette Johnson, IASB

11:30 a.m.–Noon

Intermission

Noon–1 p.m.

Concurrent Education Sessions

- **Networking for Board Presidents: Leadership During a Pandemic**
Tammy Drawbaugh, Muscatine Schools and Eric Smith, Independence Schools
- **Championing the Equity Challenge: Questions Board Members Should Be Asking**
Eric Howard, IASB; Perla Alarcon-Flory, Sioux City; and Rob Barron, Des Moines Schools
- **The Gravel Road: Building a Culture of Happiness and Success**
Rick Colpitts, Dan Butler, Kelly Simon and Jessica Pape; Western Dubuque Schools
- **Lessons Learned During Our Return-to-Learn Journey**
Ken Slater, River Valley Schools; Charlie Rigby and Andy Ryff, eBOARDsolutions

1–1:15 p.m.

Intermission

1:15–2:15 p.m.

General Session

How COVID-19 and the 2020 Election Will Shape Education Over the Next Four Years

Chip Slaven and Deborah Rigsby, National School Boards Association (NSBA) Staff; and Lisa Bartusek, IASB